

STEM4Humanities E-Internship Programme: Guidelines for Students and Companies

Overview

The STEM4Humanities e-internship programme is a one-month online internship designed to connect students from humanities and social sciences backgrounds with innovative businesses. The initiative fosters practical experience through real-world projects that blend academic knowledge with industry skills.

Information	Details
Duration	1 month
Target Participants (total)	25 Humanities/Social Science students & 5–10 business partners
Target Participants (per country)	4-5 Humanities/Social Science students & 1–2 business partners
Format	Fully online (remote collaboration via platforms like MS Teams or Slack)
Certificate	Issued upon completion by local university partners
Recruitment Deadline (no later than)	15 August 2025
Internship Conclusion (no later than)	30 September 2025
Languages	English or national languages

E-Internship General Programme

Phase 1: Orientation & Onboarding (Week 0)

- Online kickoff and matching with mentors
- Distribution of internship handbooks
- Drafting of personalized internship plans

Phase 2: Theoretical Engagement & Skill Development (Week 1)

- Mentorship sessions with business partners
- Study of company-provided materials
- Students maintain logs of their activities

Phase 3: Practical Application & Project Execution (Weeks 2–3)

- Project tasks (e.g., communication plans, digital archiving, content analysis)
- Midpoint evaluations between students and university mentors
- Continued logging of progress and outcomes

Phase 4: Reflection & Evaluation (Week 4)

- Final presentations with companies and optional mentor attendance
- Submission of a 1-page reflective report
- Collection of satisfaction surveys
- Certificate issuance

Guidelines for Students

Who Can Apply?

- Undergraduate or postgraduate students in humanities or social sciences
- Available for weekly online activities over a 4-week period
- (Optional) Have followed the [MOOC Stem4Humanities course](#)

How to Apply

1. Fill in the **application form** <https://forms.gle/LFW4CyYPV63ASRFk6>
2. Await notification of selection and mentor assignment
3. Make an initial online meeting to schedule and organize the activities (listed below)

Internship Activities

Week 0 – Orientation & Onboarding

- Participate in a virtual kickoff meeting
- Review the internship handbook
- Prepare your personal internship plan

Week 1 – Skill Development

- Join 1:1 mentorship sessions with the company
- Study business-provided materials
- Document insights in a shared digital log

Weeks 2–3 – Project Execution

- Work on tasks aligned with company needs (e.g., digital archiving, communications)
- Meet with your university mentor for progress checks

- Update your weekly log

Week 4 – Reflection & Final Review

- Present your work to the company
- Submit a 1-page **reflective report**
- Complete a **satisfaction survey**
- Receive a **Certificate of Completion**

Guidelines for Companies

Who Can Participate?

- Small or medium-sized businesses, startups, in addition also NGOs
- Interested in working with interdisciplinary student interns
- Able to assign at least one staff mentor
- Committed to a minimum of 2 mentorship sessions with interns

How to Join

1. Compile this form → <https://forms.gle/iu6JNHxTCGUJufoy9>
2. Wait to be contacted by your national STEM4Humanities coordinator
3. Join the kickoff meeting to meet matched student(s)
4. Receive the onboarding instructions

Internship Activities

Week 0 – Orientation & Matching

- Attend a virtual kickoff meeting
- Get matched with a student intern
- Share initial materials with the intern

Week 1 – Mentorship & Preparation

- Conduct at least one mentorship session
- Support the intern's familiarization with company goals and tasks

Weeks 2–3 – Task Implementation

- Assign project-based tasks to the intern
- Maintain contact via MS Teams/Slack

- Provide feedback through mid-internship check-ins (via university mentors)

Week 4 – Final Review

- Attend the intern's presentation
- Complete a short **satisfaction survey**
- Optionally provide a letter of reference